

Rockville Centre Union Free School District



South Side Middle School
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MATTHEW GAVEN
Superintendent of Schools

SHELAGH MCGINN
Principal

MARIA LASORSA
Assistant Principal

JONATHAN WIESENBERG
Assistant Principal

Dear Parents,

It's time to meet with your child(ren)'s teachers! Spring Parent/Teacher conferences will be held at South Side Middle School on **March 19th** and **April 3rd** from 6pm-8pm.

We will be using the **My Conference Time** online scheduler to set-up conference times. The My Conference Time Portal will open on **Tuesday, March 12th at 8am**. At that time you will have the opportunity to schedule conferences on-line for either of the above dates. Each conference will be allotted 6 minutes. Please sign up for your conference(s) prior to the conference dates as My Conference Time will prohibit you from signing up on the day of the conference.

To schedule your conference(s):

1. Go to <https://www.myconferencetime.com/southside>
2. Find and click the name of each of your child's teachers.
3. Select your preferred date and time.
4. Enter the required information.
5. Check the box to receive a text and/or enter your email address to receive a confirmation that will enable you to return to your registration to view, edit or cancel.
6. Click the 'Sign Up for your Conference' button towards the bottom of the screen.

If you have more than one child at the middle school, you can view all of your children's teachers schedules at one time by clicking the *Register for Multiple Conferences* link.

The following staff members are also available for you to meet with:

Mr. Boyiatzis-6th grade Counselor
Mrs. Markwalter-7th grade Counselor
Ms. Campanaro-8th grade Counselor
Ms. Okolica-Social Worker
Ms. Yamond-Social Worker

Ms. Buckheit-Social Worker
Dr. Chase-School Psychologist
Dr. Mancari-School Psychologist
Ms. Curley-Speech Therapist
Ms. Cadieux-Speech Therapist

Please understand that time slots are available on a first come first serve basis and there are a **limited** number of appointments available for each date. You are more likely to be scheduled for your preferred time if you submit your requests online as early as possible.

We look forward to seeing you for Spring conferences.

Sincerely,

Shelagh McGinn
Shelagh McGinn
Principal

Maria LaSorsa
Maria LaSorsa
Assistant Principal

Jonathan Wiesenberg
Jonathan Wiesenberg
Assistant Principal